



Web Content Assistant

SOFT UK is a UK wide charity that provides information and support to families affected by Trisomy 13, Trisomy 18 and related conditions. We provide support at all stages of a family's journey; expecting a baby, caring for a child, coping with bereavement and beyond.

The first point of contact for most SOFT UK families is our website. It is vital that this is kept up to date with the latest information, in a way that's sensitive and easily accessible for families to read.

Web Content Assistants assist the project staff to develop and update the website by writing copy, uploading and managing web content. This may be on a particular project or subject area, or with general administration across the site.

What we're looking for

- Excellent written English, preferably with experience of writing content in any context.
- Ability to communicate with members and other volunteers to generate and agree content
- IT literate, with experience of word processing documents and working in web browsers
- Experience working with images is desirable
- Relevant knowledge in topic areas is always helpful, but not essential

What you can gain from this opportunity

- Our volunteers report a huge range of personal benefits, from meeting new people and enjoying using their skills, to feeling fulfilled helping other families
- Volunteering can be a useful addition to CVs, portfolios or helpful experience if you're thinking about a career change.
- Many volunteers choose to benefit from training and development opportunities.

Opportunity details

Where: SOFT UK volunteering is home-based. A decent PC or laptop computer is essential.

When: Flexible around your own commitments.

How: Communication with the Project Manager or Administrator via telephone and/or email.

Contact Details

Contact: Demi Powell, Project Manager

Email: demi.powell@soft.org.uk

'It's great to use my skills to raise awareness of Trisomy 18'

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